

# New Durham Fire Department Standard Operating Guidelines (SOG)

SOG 201 Organizational and Operational Structure

PURPOSE: To define the Organizational and Operational Structure of the Department

SCOPE: All Department members

SPECIFICS:

- The Department is organized into a Command and Operations Structure.
  - The Command structure is composed of Deputy Chief whose administrative function is to achieve the goals and objectives set forth by the Chief.
  - The Operations structure is composed of Captain(s) directing the function of Lieutenants.
  - The Command Staff report to the Chief in the implementation of goals and objectives.
  - The Operations Staff report to the Chief in the implementation of the operating functions of the Department.
  - The membership of the Department is organized into squads, with each squad reporting to their respective Lieutenant for all non Emergency matters.
- In Emergency Response or work duty situations, Department members are organized into Crews.
  - In Emergency Response situations, crews are organized according to the Incident Command Structure (ICS), irrespective of rank.
  - In work duty situations, crews are organized according to task and lead by a crew leader according to the chain of command SOG.

DATE: 2013-03-17