

# New Durham Fire Department Standard Operating Guidelines (SOG)

SOG 501      Protected Health Information – Access, Security and Disclosure

**PURPOSE:**    This guideline outline levels of access to Protected Health Information (PHI) for various members of the Department, and to provide for the limits of access, disclosure, and use of PHI; and to provide guidelines outlining patient rights and the Department's responsibility in fulfilling patient requests.

**SCOPE:**        All Protected Health Information attained by the Department.

**SPECIFICS:**    The Department ensures that the rules and regulations set forth by the Health Insurance Portability and Accountability Act (HIPAA) will be strictly adhered to for the protection of patient's Protected Health Information.

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